

WILLIAMS UNIFIED SCHOOL DISTRICT

BOARD OF TRUSTEES SPECIAL BOARD MEETING

Tuesday, February 25, 2020, Special Board Meeting

MINUTES

- 1.0 **CALL TO ORDER**– Board president, George W. Simmons, called the Special Board meeting of the Williams Unified School District Board of Trustees to order at **5:45 PM** on February 25, 2020, in the College & Career Center, located at 260 Eleventh Street, Williams, California. A quorum was established.

2.0 **ROLL CALL**

Trustees Present: George W. Simmons, President
Silvia Vaca, Vice President
Alejandra Lopez, Member
Yareli Mora, Member

Administrative Staff: Dr. Edgar Lampkin, Superintendent

Audience: Terilyn Finders, Paul Thompson, Mechele Coombs

- 3.0 **PLEDGE OF ALLEGIANCE** – Board president, George W. Simmons, led the Board and audience in the Pledge of Allegiance.

4.0 **APPROVAL OF THE AGENDA**

A **MOTION** was made by Silvia Vaca and **SECONDED** by Alejandra Lopez to **APPROVE** the agenda. **Motion passed. Ayes __4__ Noes __0__ Absent __1__ by the following vote: Leos-Vera – absent, Lopez – aye, Mora – aye, GW Simmons – aye, Vaca – aye.**

- 5.0 **AUDIENCE/VISITORS PUBLIC DISCUSSION** – Board president, George W. Simmons welcomed all visitors and invited them to speak at this time on any school-related item scheduled on the agenda may do so at this time. Please state your first and last name. The meeting is being taped and all comments are being recorded. Board bylaws limit 3 minutes per speaker and 20 minutes per item.

5.1 No public comment.

- 6.0 **ACTION ITEMS – NEW BUSINESS** – Protocol for action items includes a staff presentation, questions from the Board, public input, closing of public input, deliberation by the Board, and voting by the Board. During public input there will be a 3-minute time limit per person.

6.1 Consideration and possible action concerning the approval of the Letter of Agreement between Williams Unified School District and Robert J. Miller & Associates, Inc. for grant writing services.

Superintendent Dr. Lampkin stated Robert J. Miller & Associates, Inc. has 40 years of grant writing experience. The cost will be \$8,200 quarterly if the agreement is approved prior to March 1. Dr. Lampkin is looking at a school safety grant and secondary pathways grant to help do the work we need to do.

Trustee Yareli Mora questioned if there was any assurance in receiving grant funding.

Director of Fiscal Services & Accountability Mechele Coombs stated there are no guarantees but we will have a dedicated grant writer assigned to our district.

Trustee Mora requested updates for the Board on the progress of grants.

A **MOTION** was made by Alejandra Lopez and **SECONDED** by Silvia Vaca to **APPROVE** the Letter of Agreement between Williams Unified School District and Robert J. Miller & Associates, Inc. for grant writing services. **Motion**

passed. Ayes 4 Noes 0 Absent 1 by the following vote: Leos-Vera – absent, Lopez – aye, Mora – aye, GW Simmons – aye, Vaca – aye.

7.0 DISCUSSION ITEMS

7.1 Board Evaluation / Workshop

Terilyn Finders of Fagen, Friedman & Fulfroost lead the Board through their self-evaluation tool. The Board discussed at length desired outcomes of their evaluation, the role of the Board, the definition of equity, how the agenda is compiled, and learning together as a Board. The Board has made progress with administration in their quest for data. The Board and Superintendent discussed district committees. Connecting with the community and having discussions in public are areas of importance to the entire Board. Attorney Paul Thompson of Fagen, Friedman & Fulfroost, distributed a handout to the Board regarding the Brown Act. Mr. Thompson discussed open session, closed session and taking public comments.

8.0 ADJOURNMENT (7:23 PM)

A **MOTION** was made by Silvia Vaca and **SECONDED** by Yareli Mora to **APPROVE** the Adjournment.

Motion passed. Ayes 4 Noes 0 Absent 1 by the following vote: Leos-Vera – absent, Lopez – aye, Mora – aye, GW Simmons – aye, Vaca – aye.

Please note that additional information distributed to the Board during the meeting and not included in the agenda packet can be obtained by calling the District Office at 530-473-2550, x11409.

Respectfully submitted,



Dr. Edgar Lampkin, District Superintendent
Secretary to the Board
erl/jdc